

**Minutes of the CSC & SSDG meeting held on 15th December
2009 at Secretariat Conference Hall chaired by Hon'ble
Administrator , UT of Lakshadweep**

List of the participants are in Annexure-1


1. Honorable Administrator welcomed the gathering and National Level Service Agency (NLSA) M/s. IL&FS for the CSC and SSDG initiation meeting for the UT of Lakshadweep.
2. Shri.S.Prem Anand- Assistant Vice President of IL&FS—Government Initiatives gave a presentation on the CSC scheme being facilitated by the Department of Information Technology, Gol and SSDG Programme to enable G2C online filing of services for the UT.
3. The Honorable Administrator emphasized on the fact that the CSC scheme & SSDG has to be approached for the UT considering the island specific requirements of fragmented locations by distance and the need to ensure citizens of these islands, day to day problems of community and costs incurred by them are reduced by the CSC & SSDG schemes.
4. IL&FS assured that the same will be internalized on appointment and will be observed in the roll out phase of the Scheme. IL&FS also highlighted that as per the CSC guideline of 1:6 CSC for the country. UT may have only 4 centers apportioned for Lakshadweep.
5. Administrator advised the IT department to write a letter to DIT, Gol requesting for 10 centers (1 in each island) to be sanctioned considering the Distance, isolation and remoteness of the Lakshadweep islands.
6. IL&FS requested that for the proposed CSC scheme implementation for the UT, it will be very useful if premises with in the Government

building and connectivity through the SWAN may be provisioned for the same.

7. The Administrator advised that space for CSCs may be provisioned at the IT-Training center available at each island and this will provide free and easy access to the Citizens.
8. The Administrator also advised the NLSA that SeMT (M/s Wipro Ltd) has done detailed study in all the islands for assessing the Citizens needs in terms of Government services and also the required capacity building needs for the various line departments of the Government to enable the e-services for the Citizens. All work related to CSC services, State portal, e-forms & SSDG be in tandem or inline with this particular approach of the UT.
9. The Administrator advised the forum that once the CSC is enabled a minimum of 10 electronic services or e-form filing in the 1st phase and 10 more services can be added in the 2nd phase and in the 3rd phase 10 more services may be added.
10. At this juncture, Administrator enquired on the SDC development for the UT to the Technical Director-NIC and directed the Technical Director to obtain a technical note from the DG-NIC on the location plan for the UT.
11. Administrator directed that the CSC scheme and the SSDG be monitored and supervised under the same APEX committee and Nodal agency formed for SDC & SWAN.
12. IL&FS requested a letter be communicated to DIT, Gol on the choice of the implementing agency for CSC and SSDG.
13. The Administrator directed that the same will be done by the IT Department, UT of Lakshadweep.

14. The Administrator directed that 21st Dec 2009, SeMT team(Wipro) may present their study reports on the e-Governance plan for the UT and IL&FS was directed to be present for the same to do the required planning for CSC scheme and SSDG.

This is issued with the approval of the Administrator vide diary no.4253 dated 19.12.2009.


(Dr.M.S Syed Iqbal Koya)
Director Information Technology

Copy to

1. PA to the Administrator, U.T of Lakshadweep
2. All concerned.
3. Smt. Beebi C.G, SSA to upload in the official website.

Annexure-1

**List of Officers participated in the meeting of CSC & SSDG chaired by
Hon'ble Administrator held on 15.12.2009.**

1. Sri. R.P Pal, I.A.S, Collector cum Development Commissioner, Union Territory of Lakshadweep.
2. Dr. Syed Ismail Koya, Director, Information Technology Department.UTL.
3. Sri. Mohammed Koya, Technical Director NIC, Kavaratti, UTL
4. Shri.Prem Anand S, Assistant Vice President, II & FS.
5. Shri. A.I Sayed Mohammed Nizar,PSA, NIC Lakshadweep
6. Smt. Beebi C.G, SSA, NIC Lakshadweep
5. Shri. Mohammed Hassan, Executive, LITSS
6. Shri. Ehjaz Alum Khan.C, Executive, LITSS
7. Shri. Azif Masood, Executive, LITSS
8. Smt. Ariba Abida, Executive, LITSS
9. Shri. Naushad Khan, Asst.Executive, LITSS