

**Minutes of the meeting on Review of ICT Projects in Lakshadweep held on
23.07.2009 in the Secretariat Conference Hall, Kavaratti**

The meeting was chaired by the Administrator and attended to by the Secretary (IT), Director (IT), Technical Director (NIC) and all officers of NIC and the Department of Information Technology of the Administration. The Technical Director made the presentation on each ICT projects/e-Governance Projects implemented in UT of Lakshadweep both online and standalone programmes. The administrator made the following suggestions/orders against each item as below.

1. The official website has to be a vibrant (comprehensive) and dynamic one. (updated everyday) as per the guidelines for Indian Government Website with
 - Basic information required for all walks of people in the society (Local people, Students, Shopkeepers, Farmers, Fishermen, Sportsman, Disabled persons, etc ...)
 - Tourist information
 - Information of Connectivity (Surface Transport, Air Passage and Internet facility etc)
 - Budget plan should be updated in the Website.
 - All government orders/instructions
 - Hyper link to
 - Website of city of Cochin, Calicut, Mangalore, Delhi, Mumbai etc
 - Website of each island
 - Passport Application status of Regional Passport Office Kochi to have status of passport application submitted by the citizens of Lakshadweep
 - Railway Reservation
 - Website of Air India for Flight Schedule and Air ticket purchase
 - Website of Haj Committee of India Mumbai
 - Website should be launched by the end of October 2009

- Departments should provide related information to IT Department/ NIC in time bond manner.

(Action: HODs/ Dir(IT)/ TD, NIC)

2. It has become essential to open a full-fledged NIIT centre/branch in the Headquarters to have Government recognized quality ICT education

- CEO of NIIT may have to be approached.

(Action: Dir (IT))

3. 24x7 internet connectivity to be ascertained in the Secretariat and Government House

(Action: Dir(IT)/ TD, NIC)

4. IT department of Administration should tie up with the National Institute for Smart Governance (NISG), Hyderabad for smart e-governance plan/ project and its implementation for which expert from NISG, Hyderabad may be called for discussion at Kavaratti.

(Action: Dir (IT))

5. Letter to the Chairman of BSNL has to be sent from the Administrator for requirement of sufficient bandwidth in all Islands for implementing e-Governance projects/e Citizen Services. This may also be included in the prime Minister's IDA-Agenda Point.

(Action: Dir (IT)D(S&T))

6. All the Departments should renew their AMC's before it get expires.

- AMC of VSAT, Videophone, Plasma Screen etc must renewed on priority basis without any delay

(Action: HODs/ Dir(IT)/ TD, NIC)

7. EVER ALERT – Online Medical Inventory Management Information System should be updated with added facility to know the availability of medicine in each hospital in islands by the common public.

(Action: DMHS/ Dir(IT)/ TD, NIC)

8. Video Conference with all the DCs/ SDOs/AO Bitra may be arranged on 13th of August 2009 at 10:30.

(Action: Dir(IT)/ TD, NIC)

9. As part of FISHNet- ReAL Craft implementation, Fish Landing information and Cost of different kinds of fish in other part of country may be made available for all fishermen of Lakshadweep

(Action: HODs/ Dir(IT)/ TD, NIC)

10. National e Governance Plan should be implemented in Lakshadweep

- State Wide Area Network (SWAN) to be implemented in 3 months (End of October 2009)
- State Data Centre (SDC) must implemented in 6 months (End of December 2009)
- Common Service Centre (CSC) in 6 months (End of December 2009).
 - 2 CSCs to be opened one each at proposed IT Training Centre and other in near Passengers Embarkation Jetty in all Islands
- As VVIP visit Lakshadweep/ Kavaratti is expected in the last week of December 2009, it may be planned to inaugurate all the three above Projects on 24th.

(Action: Dir(IT)/ TD, NIC/SE(PWD)/ EE (Ele))

11. Bangaram Island to have Internet facility to facilitate the Tourist and other visitors as Bangaram being the International Tourist Resort in Lakshadweep. A VSAT/Mobile Internet connectivity may be thought off.

(Action: Dir (Tourism)/ Dir(IT)/ TD, NIC)

12. Under the Capacity Building Scheme

- Administrative Training Institute (ATI) to impart training in every week to any department of the administration, in every Department atleast one person get trained in every week.
- IT Personnel/Professional to be sent for ICT training to update their skill to reputed Institutes in mainland.
- Training on LAN and its utility may be imparted to all the HODs and staff of each department

(Action: Dir (ATI)/ Dir (IT)/ TD, NIC)

13. All sort of status information related to NREGA Project should be made available to Hon'ble Administrator on daily basis by the NIC with help of IT and department concerned
(Action: TD, NIC/ Dir(IT)/ Dir (RD))
14. E-Granthalaya should made available online and access to the common man to search for status a particular book's status in the Central Library and it may be implemented to all islands
(Action: LDO/TD, NIC/ Dir (IT))
15. All the Police personnel should be trained in the CIPA Project.
(Action: Supdt. of Police /TD, NIC/ Dir (IT))
16. MNIC (Multipurpose National Identity Card) Project should be given more importance.
(Action: CDC /TD, NIC/ Dir (IT))
17. PLAN MIS – Plan Monitoring Information System may be demonstrated and reviewed in the next Plan Review meeting scheduled on 11th August 2009
(Action: Dir (Plang & Stat) /TD, NIC/ HODs)
18. SDO suit – A Software application package for DCs/ SDOs should be installed and implemented in all the Islands on priority basis. Technical support should given by the Assistant Executives, LITSS
(Action: TD, NIC/ Dir (IT)/ DCs/SDOs)
19. All the 10 Assistant Executives, LITSS, should be posted in the respective Islands within two months.
(Action: Dir (IT))
20. License may be issued by the IT Department for setting up of Cyber Cafe privately by the local unemployed youths (At least one in each island near helipad).
(Action: Dir (IT))

21. Communication through E-mail may be entertained strictly by all HODs for official correspondence for speedy and reliable action. E-mail to be a mode of communication between the offices.

(Action: HODs/Dir (IT)/TD, NIC)

22. All Citizen oriented services (Activities connected with public) of each department may computerised on priority basis and services which are already available may be implemented in all subordinate offices concerned in all the islands.

(Action: HODs/Dir (IT)/TD, NIC)

This has the approval of the Administrator vide diary no.2336 dt. 14.08.2009


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