



राष्ट्रीय ई-गवर्नेंस योजना
National e-Governance Plan

Public services closer home

Phone/Fax: 04896-263125
e-mail: lak-dit@nic.in
www.lakit.nic.in

लक्षद्वीप संघ राज्य क्षेत्र
ADMINISTRATION OF THE
UNION TERRITORY OF LAKSHADWEEP
(सूचना प्रौद्योगिकी विभाग)

(DEPARTMENT OF INFORMATION TECHNOLOGY)

(लक्षद्वीप सूचना प्रौद्योगिकी सेवाएं समाज)

(LAKSHADWEEP INFORMATION TECHNOLOGY SERVICES SOCIETY)

कवरत्ती - ६८२ ५५५

KAVARATTI - 682 555

F.No.6/1/3/2011-LITSS

Dated: 25.07.2011

CIRCULAR

The Hon'ble Administrator desires to have a time bound implementation of use of Information and Communication Technology (ICT) at the departmental level. Hence each department needs to take the following steps in a time bound manner.

1. Web coordinators in near future shall be required to upload departmental information on the web site of the administration on their own directly.
2. Those departments who have not identified web coordinators have to designate a relevant official, who is expected to continue within the department as web coordinator and the same may be intimated to this department.
3. Every staff with computer and internet facility shall do day to day official communications through e-mail.
4. Those staff who do not have official email ID in government domain shall contact this department.
5. Any technical issues related to operation of email account may be intimated to this department.


(Dr. N. Vasantha Kumar, IAS)
Secretary IT

To

1. The Head of the Departments, U.T. of Lakshadweep,
2. SDO/DC in Islands, U.T. of Lakshadweep
3. The Secretary to the Administrator, Kochi

Copy to:

1. The Administrator, U.T. of Lakshadweep
2. The Staff Officer to the Administrator
3. State Informatics Officer, NIC, Kavaratti